Spring 2023

Graduate Education Summit Resources

Contents

~ Call for Nominations ~

2022-23

Thomas L. Reynolds Leadership Award
Honoring Excellence in Graduate Program Administration for
Graduate Program Directors and Staff Coordinators

Deadline: March 1, 2023

Graduate Program Directors and Staff Coordinators play an important and pivotal role in the success of graduate programs. In addition to managing enrollment, Graduate Program Directors and Staff Coordinators must track and manage their students, while implementing programs and services to promote their success. Doing this well deserves recognition and praise.

This award recognizes excellence in the overall management of a graduate program. The winners will receive $1000, an engraved plaque, and their name will be engraved on a perpetual trophy on permanent display at a central location on campus. The committee is expected to make **two** awards – one for faculty GPD and one for Staff GPD/Coordinator.

Criteria:
- Evidence of either growth in enrollment and/or improved graduation from the program
- Evidence of best practices as an advisor, mentor, staff coordinator, and advocate for students (such as tracking, nominating, funding, etc.)
- Effectiveness as a program administrator
- Evidence of efforts to improve the program experience for students
- Effective communication with the Graduate School and within the college

Nominations:
- GPDs and GPCs must be nominated, but the nomination can come from anyone (two-page limit)
- Once nominated, a GPD or GPC must submit a written statement reflecting his or her philosophy of graduate education and the role of the GPD or GPC (two-page limit)
- Include two letters of support – one of which should be from a current or former student (two-page limit)
- The Dean of the College must endorse nominations. A simple statement of support is appropriate.
- Nominees must have served in the role at least two years in order to be nominated.

Please submit your nominations and all supporting documents using the **Nomination Form** by **Monday, March 1st**.

The selection committee is composed of members from the Graduate School staff, Graduate Council, and previous winners. Winners will be announced in late spring 2023.

Past Recipients:

> 2021-2022: Dr. Kristen Davin, Foreign Language Education
> 2020-2021: Dr. Peter Wong, School of Architecture
> 2019-2020: Dr. Lara Vetter, English
> 2018-2019: Dr. Florence Martin, Educational Leadership

For questions, please contact Julie Green at **jhgreen@uncc.edu**.

Mentor Training for Graduate Faculty

The Graduate School continues to offer mentorship training for graduate faculty based on the curriculum developed at the Center for the Improvement of the Mentored Experience in Research (CIMER) institute. The training shares best practices and tools to improve the research environment. All faculty – new and experienced – are encouraged to attend a training session.Join the more than 230 faculty who have already participated!

The next training will be offered on **May 16th**. Please encourage your faculty to **register** in advance, as we limit the number of attendees.

Enrollment is Everyone's Business!

Review weekly application reports with 2022 comparison data and *make a plan* to:

❏   Recruit more students
❏   Increase yield of apps>admits and admits>enrolls
❏   Extend personal outreach to prospective students, applicants, and individuals offered admission
❏   Audit application review processes to expedite admissions recommendations
❏   Increase headcount in individual course sections
❏   Connect with continuing students to ensure they continue their education

Recruitment Updates and Opportunities

Information Sessions

The Graduate School hosts monthly virtual information sessions for prospective students and invites Graduate Program Directors and Coordinators to join and connect with their prospective students in breakout rooms. Learn more and **register to participate**.

Interested in offering a program-specific information session or open house?

Contact Maryanne Maree-Sams or Ellie Ivey to arrange a Program Specific Information Session for your prospective or admitted students. The Graduate School utilizes Slate's Event Management System to manage RSVPs and communications with prospective applicants for Information Sessions and Open Houses.

Ronald McNair Scholars Database

The directory is designed to provide graduate schools with access to **TRIO McNair Scholars** who have expressed an interest in pursuing graduate studies; the dataset contains information for recent college graduates, seniors, and rising seniors. The Graduate School communicates specifically with McNair Scholars to encourage them to consider UNC Charlotte for their graduate studies, but GPDs are also encouraged to connect directly with the students.

Maryanne Maree-Sams manages UNC Charlotte's access to the McNair Scholars Database. If you are interested in accessing the list to recruit students, contact her at **MaryanneMaree-Sams@uncc.edu**.

National Name Exchange

The **National Name Exchange** was established to help match graduate schools with students from

historically underrepresented racial and ethnic groups interested in graduate education. The goals are to increase the number of qualified students from underrepresented groups accepted into graduate school and improve student access to information on graduate school opportunities. Access to the 2023-2024 list will be available by April 1. Please contact Ellie Ivey for more information and to access the list to recruit prospective students to your graduate programs.

Recruitment Fairs

Looking for prospective applicants? Consider participating in one or more recruitment fairs! An updated list of graduate recruitment fairs is in **GPDNet**, and additional fairs will be posted throughout the spring semester. Fairs are offered both face-to-face and virtually and often tailored to specific audiences. Upcoming opportunities include: Winthrop University Spring Career Fair, the National Conference on Undergraduate Research, and various online fairs for computer science, engineering, science, education, and psychology.

Recruitment Materials

Updated program listings and admissions brochures are available for you to use to recruit students. Contact MaryanneMaree-Sams to coordinate delivery if you need these for your program's recruitment efforts.

Graduate Student Recruitment: Office Hours for GPD's and Coordinators

Graduate Admissions Counselors host bi-monthly virtual office hours for Graduate Program Directors and Coordinators to drop in and ask questions, give updates, and collaborate with the Graduate Recruitment Team**.** Maryanne and Ellie are eager and available to help you recruit prospective students, so please **register to attend**. The next session is February 17th.
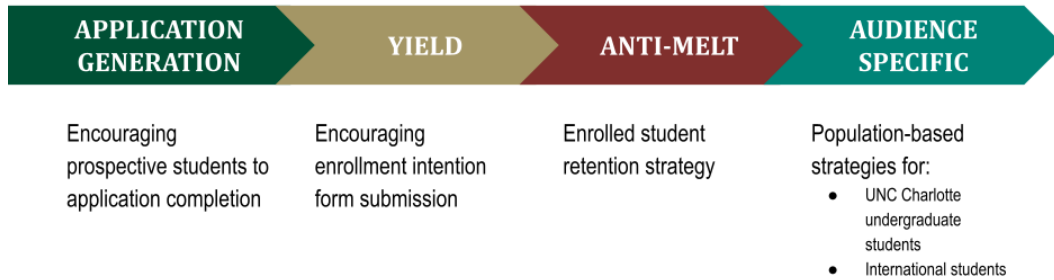
Education USA

Education USA connects students around the world with information about higher education institutions in the U.S. Additionally, they offer a number of opportunities for U.S institutions to connect with and recruit students. These resources include:virtual and face to face recruitment fairs, global education guides, webinars, and forums. For more information on these opportunities visit the Education USA website or email Maryanne Maree-Sams or Ellie Ivey .

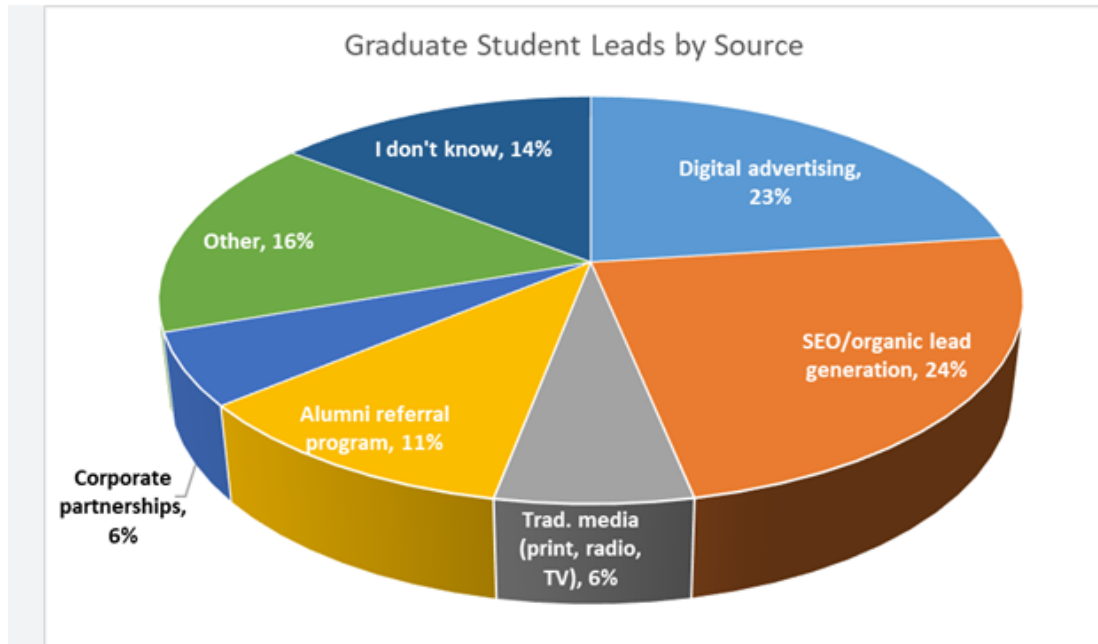## Marketing & Communications Updates

Slate Communication Drip Campaigns

- ■ As Graduate Admissions continues to enhance Slate, **several communication campaigns (email/SMS/print) support the student lifecycle** in the following areas:

- Timeline
  - All campaign launches and cadence will be **announced via GPDNet** and the 'New on GPDNet' email send
  - Upcoming Launches
    - February - Application Generation Campaign, Summer 2023 Yield and Summer 2023 Anti-Melt Campaigns
    - March - Audience-specific Campaigns
- Campus Collaboration
  - Key communication stakeholders in graduate education are participating in the communication campaign review. Thank you to those of you who have dedicated your time.
  - How can you help? **Review and update your program listing!**
  - The Graduate Admissions website receives +240,000 visits a year to the **program search page**. Be sure prospective students can reach their Graduate Program Director or recruitment staff.
  - Need to make updates to your program listing? View **how to update your program information** on the Graduate Admissions website.
- Questions? Reach the Marketing and Communications team via email at **grad-comm@uncc.edu**.

Application Source Leads: Fall 2022 Applicants

Applicants for admission to the 2022 Fall semester responded to the question 'How did you first learn about this graduate program?' as reflected on the pie chart. For individual program source leads, email Johnna Watson.

Admissions

Supreme Court - Use of Race in Admissions

The Supreme Court is expected to provide a written decision in June 2023 regarding the legality of race conscious admissions processes. In advance, faculty and staff can begin evaluating areas that a possible elimination of race in admissions could have on graduate programs.

Gluckman, Nell and Eric Hoover (2022, October 31). 7 Key Moments from the Supreme Court Hearings on Race-Conscious Admissions. The Chronicle of Higher Education. https://www.chronicle.com/article/7-key-moments-from-the-supreme-court-hearings-on-race-conscious-admissions

Totenberg, Nina (2022, October 31). Can race play a role in college admissions? The Supreme Court hears the arguments. *National Public Radio (NPR).* https://www.npr.org/2022/10/29/1132449699/college-admissions-affirmative-action-supreme-court

The College Board offers resources on how to prepare for ruling.

U.S. Supreme Court Ruling on Race in Admissions: Prepare Now for the 2023 Ruling. *College Board.* https://professionals.collegeboard.org/2023-scotus-race-admissions#:~:text=On%20October%2031%2C%202022%2C%20the,the%20course%20of%20the%20day

UNC Board of Governors - Possible policy revision regarding "Compelled speech"

A policy change, if approved by the UNC Board of Governors on February 23rd, could impact graduate programs from requiring applicants for admission to provide statements related to "beliefs, affiliations, ideals, or principles regarding matters of contemporary political debate or social action."

Dillon, A.P. (2023, February 1). UNC Board of Governors committee offers policy change eliminating 'compelled speech.' *North State Journal.* https://nsjonline.com/article/2023/02/unc-board-of-governors-committee-offers-policy-change-eliminating-compelled-speech/

Killian, Joe (2023, January 1).   UNC Board of Governors courts more controversy with new proposed rule on hiring and enrollment. *NC Policy Watch.* https://ncpolicywatch.com/2023/01/19/unc-board-of-governors-courts-more-controversy-with-new-proposed-rule-on-hiring-and-enrollment/

Monthly Slate Q & A and Open Swim Sessions
Register to attend a Zoom session and learn more about using Slate to recruit, evaluate, and recommend admission.

Data on Prospects & Applicants
Using the Graduate Program Portal, you can download prospect and applicant data - including information on the schools applicants attended.

Graduate Program Portal   🖹 Help

| Applications | Prospects | Reports |

Search Name _____ Search Email _____
Any Program ▼   Any Concentration ▼   Any Term ▼   Any Decision ▼
Any Citizenship ▼   Any Bin ▼   Applied Since Date

| 🔍 View Results | ⬇ Export Data Set | ⬇ Export Test Scores | ⬇ Export Schools |

Note: If you will be using downloaded lists to communicate with admitted applicants with Gmail or other mail tools, please be sure to only send to applicants who have a "Grad Decision Release Date" value. If this value is blank, the Graduate School has not yet sent the official letter of admission to the applicant.

Select Criteria, then click View Results.

All downloadable data is considered Sensitive/Level 2 and may only be stored in approved locations. See https://oneit.charlotte.edu/iso/guideline-data-handling for more information.

Funding for Students for 2023-2024: What and How for GPDs

The Graduate School manages two types of funding:

- Money for tuition/health insurance/specific fees, which is provided directly to student accounts using **eGPS.**
- Stipend money, allocated to programs for their students, managed using the **Google Sheet**. The Funding Team enters the assistantship in eGA.

View this **Canvas course** to find out how to access all the systems that you need. Come to a **Funding Q&A Session** for any help.

Tuition Support Mechanisms for 2023-2024

1. GASP - Make three nominations in eGPS
   a. Doctoral (research) students
   b. Full-time enrollment - (9 hours) or GRAD 9800, GRAD 9999
   c. Hold a GA for $9,250 minimum per semester, 20 hours/week
   d. Full tuition paid - Nominate for **GASP Tuition**
   e. Health insurance premium paid - Nominate for **GASP Health Insurance Premium**
   f. Health Services and E&T fees paid - Nominate for **Scholarship - Special GASP Addition**
   g. Up to five years of funding; four years for advanced standing students
2. Master's TA Resident Tuition (new this year)
   a. Master's students
   b. Full-time enrollment - (9 hours) or GRAD 7800, GRAD 7999, or in the final semester (and student has applied to graduate)
   c. Hold a TA for $7,000 or more per semester, 20 hours/week, with specific course assignment listed in GA contract
   d. Tuition at the N.C. resident rate paid - Nominate for **Master's TA Resident Tuition**

  e. Be sure to inform students that ***they will have to pay some tuition if they are not an NC resident***

  f. Up to two years of funding for new students

3. Master's Students - Graduate School Grants

  a. Master's students

  b. Enrolled in 3 hours or more

  c. For students NOT holding a TA that pays $7,000 or more/semester - this is a grant outside the compensation package model

  d. $3,000/AY

  e. Nominate for **Graduate School Grant**

  f. One year of funding, as budget is available

Stipend Support, aka the Graduate School Lines/Positions (only)

1. Look at program positions on the **[Google Sheet](#)**
2. Enter complete information, and the Graduate School will complete the eGAs
3. See the *Instructions* tab on the Google Sheet for detailed information
4. Use the Google forms in the Instructions tab to make necessary changes
5. Make sure to ***fill all Positions by May 15th***; after that date, unfilled Positions will be offered to other programs who need them
6. Please email **jmgoodli@uncc.edu** if you do not have access to edit your program ranges in the Google Sheet.

Academic & Student Affairs News

Academic and Policy Updates

Automatic Graduate Faculty Appointments for new Tenure Track Faculty
The Graduate School is working to implement a process that would give all newly hired tenure-track faculty an automatic five year appointment as graduate faculty. Appointments would be reviewed after the initial appointment and could be renewed through a request submitted by the Department Chair. Contact Annette Parks for more information.

Dual Degree Policy Revision
As we prepared for the SACSCOC reaffirmation, we reviewed graduate policies to ensure compliance. We found that the dual degree policy did not fully meet the guidelines and expectations as outlined by SACSCOC and the UNC System Office and revised it accordingly. The proposal cleared faculty governance in January 2023 and now we are moving into the implementation phase. We recognize that this implementation will require attention from each dual degree program. The Graduate School will schedule time to discuss each program individually. We anticipate that the new policy will be launched in the 2024-25 catalog.

Registration Reminder for International Students
Starting Spring 2023, the following pre-pandemic regulation applies to both new and continuing international students: **No more than 1 class in a given semester may be online and count towards your visa enrollment minimum.**

Therefore, for new and continuing students the enrollment requirements are as follows:
- Graduate students: no more than 3 credits of the required 9/semester may be online. In other words, at least 6 credits per semester must be in-person or hybrid.
- Students approved for a Reduced Course Load in a given semester should be aware that, if you've been approved to take only one course, that course must be in-person or hybrid, and cannot be online.

DegreeWorks: A Change for Fewer Petitions
In an effort to reduce the number of course substitution petitions, we are exploring the possibility of automatically applying cross-listed and equivalent courses (as defined in the Graduate Catalog) in DegreeWorks. We encourage you to review the cross listings and equivalent courses in your department. Please note that incorrect entries will require a Curriculog proposal.

DegreeWorks Progress Reports
All GPDs and their alternate approvers should now be receiving the DegreeWorks Progress Report each month. This report offers a snapshot of student progress within a program including credits and milestones.

Relaxing the Registration Requirement for Graduation

While we are not broadcasting this change, the Graduate School will no longer require students who have completed everything to enroll only for the purpose of graduation. Most students will continue to enroll in the residency course in order to defend or submit their thesis or dissertation.

2023-2024 Graduate School Fellowships

Each spring the Graduate School administers fellowships available to outstanding UNC Charlotte graduate students, both new and continuing. For the following awards, students must complete an application profile in the Ninerscholars Portal at **https://ninerscholars.charlotte.edu** to be matched and apply for these awards. For more information visit
https://graduateschool.charlotte.edu/funding/graduate-school-fellowships

Deadline for completed applications is April 1, 2023

Joanna R. Baker Memorial Graduate Fellowship
A $3,000 grant plus $750 travel allowance for new or continuing master's or doctoral mathematical, computer science or information technology research.

Craig R. Brown Graduate Fellowship
$2,000 grant plus NC resident tuition for a first-year U.S. Citizen or Permanent Resident master's or doctoral student conducting research to address societal issues. Students receive in-state tuition also for year two.

DRReaM Graduate Fellowship
$1,000 needs-based award for a continuing master's or doctoral student in a health-related program.

Faye Jacques Memorial Graduate Fellowship
$1,000 needs-based grant to a continuing master's or doctoral student.

John Paul Lucas, Jr. Scholarship For Educational Leadership
$1,000 scholarship for a new or continuing master's student pursuing a degree in English or English Education.

Claudia M. Reynolds Graduate Fellowship
$1,000 award for continuing non-traditional master's or doctoral students.

Thomas L. Reynolds Graduate Student Research Award
Up to $1,500 for continuing master's or doctoral students.

Zonta Club Scholarship
$1,000 grant for new US resident master's or doctoral students.

<h1 style="text-align:center">Graduate Program Director Nomination Only Awards</h1>

Nominations Deadline - March 15, 2023

Deadline for completed applications - April 1, 2023

https://scholarships.charlotte.edu/portals/nomination-portal

Wayland H. Cato Jr. First-Year Doctoral Fellowship
GPD Nominated. $18,500, tuition and health insurance for a newly admitted doctoral student.

Herschel And Cornelia Everett Foundation First-Year Graduate Fellowship
GPD Nominated. $14,000 for a newly admitted U.S. Citizen or Permanent Resident master's student, $18,500 for a newly admitted doctoral student, both plus tuition. Doctoral students also receive health insurance.

William F. Kennedy Graduate Fellowship
GPD Nominated. $18,500, tuition, and health insurance for a first-year doctoral student.

<h1 style="text-align:center">Doctoral Final Year Award</h1>

Lucille P. And Edward C. Giles Dissertation-Year Graduate Fellowship
$20,000, tuition and fees, health insurance and $1,000 for travel for a continuing U.S. Citizen or Permanent Resident doctoral student in their final year of dissertation research in a STEM discipline.

Nominations Deadline: April 15, 2023 Deadline for completed applications: May 1, 2023

New Name! Thanks to Dr. Tom Reynolds, the CGLL now bears his name. This honor is in recognition and appreciation of his many years of leadership and support for graduate education at Charlotte. If you haven't visited lately, please drop by Atkins 149 (across from the Career Center) to see the space.

CGLL Upcoming Events

Working with College Students in a Post-Covid World

Facilitated by Dr. Judith Krauss | Feb. 16 | 12 PM | Atkins 146 | **Register here**

This workshop provides an overview of adolescent behavior and cognition and offers concrete practices for meeting post-pandemic challenges and for helping students develop resilience. Although created for Instructors of Record, anyone engaged in teaching undergrads could benefit from this workshop.

Communication Skills Workshop Series

Join **Dr. Daryl Kerr** in this six-part series on public speaking and communication skills. Students will hone both their oral and written skills in order to effectively communicate in the workplace. Find more information and register through our **calendar**.

- Effective Presentations - The Seven Step Process | Feb. 13 | 11 AM | Atkins 146
- How to Write Better Emails for the Workplace | Feb. 20 | 12 PM | Zoom
- What Do I Do With My Hands? Nonverbal Communication in Presentations | March 9 | 4:00 PM | Atkins 146
- Infographics – Examples, Templates, Design Tips | March 21| 4:00 PM | Atkins 146
- Take Time to Listen – How to Improve Your Listening Skills | April 5 | 6:00 PM | Zoom
- Primary and Secondary Research for the Workplace | April 20 | 6:00 PM | Zoom

Mentee Training

Facilitated by Dr. Jill Huerta and Sandra Krause | April 6 | 12:00 - 3:00 PM | Atkins 146

The Center for Graduate Life and Learning is launching mentee training for doctoral students based on the curriculum developed by the **Center for the Improvement of the Mentored Experience in Research**

(CIMER) Institute. In this first session, students will learn strategies for communicating clearly with their research advisors about goals and expectations

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Ongoing CGLL Events

Accelerate to Industry (A2i)
Accelerate to Industry is a professional development program that allows Charlotte graduate students to explore diverse career paths and learn how to transfer their skills to meet the needs and challenges of the industry.

New A2i partner **Cefla Finishing** presents:
Multi-Disciplinary Research in the Private Sector
March 17 | 12:30 - 1:30 PM | Atkins 146 | **Register here**

Want to understand how the research skills you've built in graduate school might be useful in the private sector? Join **Guiseppe Scazziota**, Managing Director at **Cefla North America**, to learn about how Cefla's research lab integrates engineering, chemistry, data analytics, and coding to provide value to their customers. Lunch will be provided!

2023-2024 Graduate Life Fellows Program
Each year, seven graduate students are selected to serve as liaisons to their graduate student peers across campus. GLFs are responsible for creating meaningful CGLL programming, and they help welcome new students at our in-person and virtual orientation events. This valuable professional development opportunity includes a $5,000 award for the academic year. **Watch your inbox for updates: applications open in March for 2023-2024!**

Credit-Bearing GRAD Courses
The CGLL provides academic courses which can be taken for credit, including courses that cover aspects of career preparation, leadership, communication, research, and teaching. Please see our **list of courses** for more information, and contact **Dr. Jill Huerta** if you have questions.

New Resource for Faculty!
Please take advantage of this **Boilerplate Grant Application Wording** which can be used to describe CGLL professional development, graduate student support, and mentoring initiatives when composing your grant applications. It contains language describing the CGLL's portfolio of professional development and mentoring offerings and will be updated periodically.

These are just a few of our new initiatives! To stay in the loop, please check our **calendar**, and follow us on **YouTube**, **Instagram**, and **LinkedIn**. If you don't currently receive Grad Weekly on Mondays, please let Laura Pagani know (**lpagani@charlotte.edu**).