Student Progress Report Survey Summary: May 2018

Sample Information:

Number of Respondents: 18
Colleges Represented: BUS – 1, CCI – 2, CHHS – 3, CLAS – 6, ED – 5, ENG – 1
Program Types: Certificate – 5, Master – 9, Doctoral – 3

Question Data:

Q1: How often are you reviewing the reports you receive?

- **39%** (7) said they review these **each time** they receive them at the time of receipt or within a day or so.
- **22%** (4) reported looking at the reports **"once in a while"** "every other month" or after certain important administrative deadlines.
- **11%** (2) reported **not looking at the reports** or looking only once
- **6%** (1) reported using the report "**frequently**" when they need information

- **11%** (2) did not respond

Q2: Has the Student Progress Report helped you to better manage your program? If so, how?

Themes from *those answering "yes"* **(13, 72%)**
- Milestones/Degree Progress
    - Time to completion (cited both value of the data alone as well as how the data have helped them improve their time to degree)
    - Student GPA
    - Progress toward milestones
    - Students are "less likely to fall through the cracks"
- Enrollment-related
    - Enrolled students/students "in the program"
    - Number of students applying/cleared for graduation
- Advisor assignments
    - Keeping track of which advisors need to be contacted about students
- Supplying data to leadership
    - Helps answer director's questions about concentration of students
- Saves Time
    - Being able to see multi-program data in the same file

Quotes from those answering "no" or "not sure" **(2, 11%)**
- "I don't know about managing my program better"
- "I have not found the benefits yet"
- "It does not tell much about which and what courses students still need to take."

- "I have my own Excel sheet listing students' coursework, semesters they are enrolled in each course, grades for each course, etc. This gives me a better view of knowing where each student is in his/her program."

No response – **(3, 17%)**

Q3: Is there any additional information that you think should be added?

Quotations:

- One issue that come to mind for me is that I know of two students in the program who may benefit from an upcoming Curriculog proposal that will be submitted soon. The problem, though, for certification students is that while the have 4 years to complete the certificate, this is not linked well at UNCC with the fact that if they do not take classes within one year, they are no longer in the program and need to re-apply.

- As we are very sensitive to the grade of "C", which could lead to student suspension if getting multiple Cs, it would be helpful to give us an alert if a student gets a "C".

- The only item that I can think would be helpful to add is funding information, such as GASP and other fellowships. I'm not sure if it would be difficult to include this information with this report.

- For the moment, I can't think of a tweak to the system, except possibly collating the progress reports into multiple sheets on the Excel form so DGSs can go back in time to view the cohort and individual students. That should be very little work, as it's only a formatting change.

- Some cases, it shows multiple advisors of a student. Is it possible to clearly mention who is the graduate advisor of a student?

- I should also mention that (like everybody else) I suffer from extreme information overload. As a result, the report (when it arrive in my inbox) is one of about 100 emails that I receive daily.

- The reports contain all the information I am interested in. If I need more, I can go into ReportCentral or individual student records

- I would love to know what they are taking at the beginning of the semester and after Drop/Add?? what classes they are still taking. I'd love to know grades after the semester is over. I think you sent applied for graduation? That was GREAT! Also, it is good to know who is NOT taking classes who should be.

- Knowing where exactly students stand in terms of "milestones" (what courses have been completed, which courses still need to take) will be most useful to me as the graduate program director to help students do some planning, and to help us determine how many students may need a certain course. The "milestone" columns are labeled, but I don't see anything. Therefore, I'm not sure how students have achieved their "milestones."

Number of respondents saying no need to add anything **– 5 (28%)**

Number of respondents who did not answer this question **– 4 (22%)**

Q4: Please provide any additional comments/feedback you would like to share about the Student Progress Report.

Suggestions:

- When Degreeworks "isn't counting something, so I get a warning and can make a petition"

- Also, I am just seeing that the CNSL report has the secondary play therapy concentration! I had not seen that before, and it is very helpful to see who is in our program and where they are in our program. It would be wonderful if it also showed the number of credits completed in the play therapy concentration.

- I am not sure if "Primary Advisor" provides accurate information as right now. But as a student's advisor can change over time, I understand it is not easy to collect and update that information.

- Overall, the reports are very helpful as a snapshot each month of our graduate programs. I really appreciate being able to access them.

- When I use DegreeWorks, it shows all newly admitted students (e.g. Fall 2018) for which I am an advisor. But the report does not show that. Is it possible to include these in the report? Or may be in a separate sheet.

- I might need it less often, I might only need it once a semester.

- I find the report for my post masters certificate in school counseling more helpful than the report on masters counseling students. The latter report feels bulky and hard to navigate, likely because there are multiple faculty members involved with advising masters counseling students. If possible, it would be helpful to receive a report of my masters student advisees only, or at least sorted by adviser.

- It helps that as program director I've listed myself as one of the advisors, so all of my students populate into my drop down list. If we had hundreds of students, that solution might not work as well as the periodic report.

Thanks/Praise

- Thanks so much for your work on this reporting system. I appreciate the support that you and Ash offer.

- I am really glad you are doing this for us